

Woodbridge High School

Walk-in Enrollment Days & Hours:

Monday - Friday / 8:00 a.m. to 11:30 a.m

Enrollment and Course Selection at Woodbridge High School 2017/2018

Step One:

To begin the enrollment process, you must first complete the Aeries Internet Registration for Students **New to the District** at <https://www.iusd.org/apps/air/>. After you have completed this on-line process, print out the document and sign the last page. Include this signed document along with the other items you will need to present to the enrollment clerk. See below. If your student has already attended an IUSD school in the past, skip this step "a" and go directly to step "b" below.

Step Two:

Gather and bring in to the WHS Walk-in Enrollment hours the required documents: a.) **two (2)** current proofs of residency (choose from the following items: electric*, gas*, water*, waste management*, cable/internet bills*, or current social services document. Each item must have your name and current Irvine address on it), b.) your driver's license or passport with photo id for proof of identity, c.) the student's official or certified birth certificate, or current passport, or immigration certificate, d.) the student's immunization record, e.) the student's transcripts from his/her previous school, f.) if applicable, the student's most current & signed IEP/P.E.A, or 504 plan documents, g.) if applicable, the student's current California English Learner Development Test (CELDT) results. **PLEASE BRING IN THE ORIGINAL DOCUMENTS + ONE COPY OF EACH ITEM.** *Utility bills need to include both top and bottom portions of the bill. In the event that a "Letters of Service Connection" is used as a (45-day) temporary proof of residency, then a full utility bill must be provided within 45 days of enrollment.

Please pay close attention to the items that the District Office requires for verification purposes. For a complete listing of required documents and immunizations, please visit the following two websites, <http://www.iusd.org/enrollment/RequiredDocuments.html> and <https://iusd.org/enrollment/documents/TK.Kinderthrough12thgrImmunizationRequirements.pdf>.

Step Three:

In mid-August, you will be contacted to set up a course selection appointment for your student with a WHS counselor. Please be sure that your primary telephone and email address contact information is accurate in the Aeries database.

Note for families who move into their new address after June 9th:

Please utilize the IUSD One Stop/Summer Enrollment Center during their dates/times of operation:

Monday-Thursday: July 10-August 3

Location: Portola High School (1001 Cadence, Irvine 92618)

Hours: 9:00am-1:00pm (MUST BE IN GATE BY 12:30PM)

Woodbridge High School

2 Meadowbrook

Irvine, California 92604

