

Woodbridge High School

For 2017/2018 New-to-the-District Students

Walk-in Enrollment Days & Hours:

Monday - Friday / 8:00 a.m. to 11:30 a.m. / March 6th - May 12th

Enrollment and Course Selection at Woodbridge High School 2017/2018

Step One:

To begin the enrollment process, you must first complete the Aeries Internet Registration for Students **New to the District** at <https://www.iusd.org/apps/air/>. After you have completed this on-line process, print out the document and sign the last page. Include this signed document along with the other items you will need to present to the enrollment clerk. See below. If your student has already attended an IUSD school in the past, skip this step "a" and go directly to step "b" below.

Step Two:

Gather and bring in to the WHS Walk-in Enrollment hours the required documents: a.) **two (2)** current proofs of residency (choose from the following items: electric*, gas*, water*, waste management*, cable/internet bills*, or current social services document. Each item must have your name and current Irvine address on it), b.) your driver's license or passport with photo id for proof of identity, c.) the student's official or certified birth certificate, or current passport, or immigration certificate, d.) the student's immunization record, e.) the student's transcripts from his/her previous school, f.) if applicable, the student's most current & signed IEP/P.E.A, or 504 plan documents, g.) if applicable, the student's current California English Learner Development Test (CELDT) results. **PLEASE BRING IN THE ORIGINAL DOCUMENTS + ONE COPY OF EACH ITEM.** *Utility bills need to include both top and bottom portions of the bill. In the event that a "Letters of Service Connection" is used as a (45-day) temporary proof of residency, then a full utility bill must be provided within 45 days of enrollment.

Please pay close attention to the items that the District Office requires for verification purposes. For a complete listing of required documents and immunizations, please visit the following two websites, <http://www.iusd.org/enrollment/RequiredDocuments.html> and <https://iusd.org/enrollment/documents/TK.Kinderthrough12thgrImmunizationRequirements.pdf>.

Step Three:

Once your student's enrollment packet is completed and deemed to be in compliance, your student will receive either a course selection appointment with a WHS counselor that will take place during the week of May 15th, or a California English Learner Development Test (CELDT) appointment that will take place on/after July 1st. Please note, if you are unable to complete steps 1 & 2 at WHS prior to May 12th, your student will process through IUSD's One Stop/Summer Enrollment Center. One Stop/Summer Enrollment Center applicants will receive a course selection appointment in mid-August when WHS reopens to the public. For more information regarding IUSD's One Stop/Summer Enrollment Center, please visit: (<http://www.iusd.org/enrollment/index.html>).

Woodbridge High School

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